

Minutes of the Borough Council Zelienople, PA

7/25/2022

7:30 PM Council-Regular

MasterID:

726

The July 25, 2022, Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Mary Hess in the Council Chambers located at 111 W New Castle St., Zelienople PA 16063. This meeting was held in an in-person environment as well as remotely through the WebEx technology due to the coronavirus pandemic situation and to comply with the safety of all concerned. It still complied with all rules of advertisement and the public had access to the meeting and was able to participate. In-person attendance were Council Members Mary Hess, Andrew Mathew III, Marietta Reeb, Ralph Geis, Doug Foyle, and Mayor Thomas Oliverio. Council Member Gregg Semel attended remotely. Council Member Allen Bayer did not attend.

Also, in attendance were Borough Manager Don Pepe, Police Chief James Miller, Borough Solicitor Bonnie Brimmeier. Public Works Director Chad Garland and Borough Engineer Tom Thompson attended remotely.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Bonnie Brimmeier

VISITORS:

In Person: Adel Fatur and another person who did not identify himself.

Remotely: Jim Hulings, Gregg Semel, Jeff Peters, Mike Sosak, Chad Garland, Cindy Mellenthin

PUBLIC COMMENT

Adel Fatur commented on another opportunity for a visiting exhibit for next July 4th. Since it was not on the advertised agenda it could not be acted on at this meeting. She was asked to send this information to the borough to have it on a future agenda.

CONSENT AGENDA:

A motion was made by Mr. Foyle, seconded by Mr. Reeb, to approve:

- Minutes of the July 11, 2022, Council Meeting.
- Transfer of Funds, \$150,000.00 from the Electric Fund to the General Fund, if needed.

Motion carried 6-0.

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OLD BUSINESS:

None

NEW BUSINESS:

CONSIDER PROPOSED RESOLUTION #474-22 TO SUPPORT MUNICIPAL GRANT APPLICATIONS TO BUTLER COUNTY INFRASTRUCTURE PROGRAM FOR REGIONAL STORMWATER PROJECTS

A motion was made by Mrs. Reeb, seconded by Mr. Foyle, to approve Resolution #474-22, a resolution to support the municipal grant applications to Butler County for Regional Stormwater projects.

A full and true copy of Resolution #474-22 can be found in the Resolution Book.


Borough Manager

Motion carried 6-0.

CONSIDER AUTHORIZATION TO SUBMIT A GRANT REQUEST TO THE BUTLER COUNTY MUNICIPAL INFRASTRUCTURE PROGRAM FOR VARIOUS PROJECTS

A motion was made by Mr. Mathew, seconded by Mr. Foyle, to authorize the Borough Manager to apply for the Butler County Infrastructure Program grant application. The following projects will be included in the applications:

- Zelie/Harmony/Jackson – Stormwater GIS determination (soft costs)
- Market Street waterline replacement – this is the project we applied for a CFA grant for - \$230,000 (design and construction)
- Match of Beaver Street/High Street stormwater CFA grant - \$75,000
- WBCA/Zelie – WBCA would like to do joint application for the stormwater improvements (offsite) for their admin building.
- Stream bank study (from the park to Main Street)
- Sportsman Club property/Connoquenessing Creek Flooding area
- Adding broadband at the park
- Storm sewer from Culvert Street to Fire Department (potential match for maintenance building)

Motion carried 6-0.

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CONSIDER SPECIAL EVENT PERMIT APPLICATION – A WALK FOR HUNGER FUNDRAISER

A motion was made by Mr Foyle, seconded by Mrs. Reeb, to the special event permit for A Walk for Hunger fundraiser for her senior project to be held on September 18, 2022, from 7:00 AM to 12:00 PM through the Zelienople Community Park and up Beaver Street to Pittsburgh Street.

This A Walk for Hunger Fundraiser provided that the responsible party noted in the application coordinate communications with and be responsive to the Parks & Recreation Director and comply with the Borough of Zelienople's Special Event Rules, Code of Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local laws and with the following conditions:

- It is their responsibility to coordinate the event with the Borough Parks & Recreation Department and all Emergency Services for safety concerns, no later than Monday prior to the event.
- Must ensure that the area is cleaned of any trash and debris when the event is completed.
- Responsible party is liable for the return of any Borough owned cones, barricades, signs, etc. and must sign a release form for the use of such borough owned property.
- Any signs must be small and not block views of traffic on any intersections. The sponsor must gain permission from all property owners to place these signs. They must also be removed as soon as the race is completed.
- They ensure that the area is cleaned of any trash and debris when the event is completed.
- Streets are not to be marked with paint of any kind.
- A Certificate of Insurance must be provided indicating the Borough of Zelienople as an additional insured and provided at least a week in advance of the event.
- This is not a Borough sponsored event.

Motion carried 6-0.

OTHER BUSINESS:

None

COUNCIL REQUEST FOR INFORMATION

Council reviewed the monthly request for information spreadsheet and facilities management schedule with all the items updated as of 7/19/2022 this includes any discussion and removal/ addition of items from the previous month.

No action vote was taken.

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REPORTS

Committees Reports:

Mrs. Hess:

- Human Resources – Meetings start in September
- Parks & Recreation – will set up an end of summer review committee meeting
- Main St. Revit. Committee – The design for 4 corner park is anticipated soon.
- Strategic Planning – no report

Mr. Semel:

- IT – no report
- Main St. Revit. Committee – no report
- COG – no report
- Airport Authority – Updated council on Airport activities and building projects.

Mr. Geis:

- Electric –Committee meeting on 7/27/22 to review electric power usage with AMP
- Bldg./Finance – Requested the 2023 budget schedule be prepared soon.
- Pension – no report
- Bond refinancing – no report

Mr. Foyle:

- Pension Committee – no report
- Library – No report

Mrs. Reeb: No report

- Public Safety/Street/Sidewalk/Storm Water – the newly painted crosswalks worked very well during HTD
- Historical Society – No report
- Shared Services Committee - no report

Mr. Mathew:

- Water – No report
- Police Matters – noted the need for a mee4ting in August
- Fire Dept. Liaison – No report
- Shared Services - no report

Mayor: no report

Manager: Briefed council on a recent Right to Know request concerning Act 537 information.

Solicitor: no report

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Engineer: Not present

Police Chief: no report

Public Works Director: No report

Zoning/Code Officer: not present

Finance Director: Not present

Parks and Recreation Director: Not present

Being no further business, President Hess closed the meeting at 8:02 PM.

ATTEST:



Donald C. Pepe
Borough Manager



Mary E. Hess
Council President

Approved by me this 8th day of August 2022.



Thomas M. Oliverio
Mayor